

Office Use Only

Date Received: _____
Date Entered: _____
BY: _____

Boys & Girls Clubs of Garfield

490 Midland Avenue
Garfield, NJ 07026

Office Use Only

Member Name(s): _____

Recurring Payment Authorization Form

Schedule your payment to be automatically deducted from your bank account, or charged to your Visa, MasterCard, American Express or Discover Card. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time)
- Your payment is always on time, eliminating late charges

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your checking/savings account, credit card or debit card. You will be charged the amount indicated below each billing period. A receipt for each payment will be emailed to you and the charge will appear on your bank statement as an "ACH Debit." You agree that no prior-notification will be provided unless the date or amount changes, in which case you will receive notice from us at least 10 days prior to the payment being collected.

Please complete the information below:

I _____ authorize **Boys & Girls Club of Garfield** to charge my credit/debit card or bank account indicated below on the **5th of each month** for the payment of my child(ren)'s tuition.

MANDATORY INFORMATION

Billing Address _____ ***Phone#** _____

City, State, Zip _____ ***Email** _____

Driver's License for all Payment Methods

State: _____
#: _____
Exp: _____

This section is required for all Transactions.

Credit Card/Debit Card

- Visa MasterCard
 Amex Discover

Cardholder Name _____

Account Number _____

Exp. Date _____ Sec. # _____

SIGNATURE _____ **DATE** _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify **Boys & Girls Club of Garfield** in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that **Boys & Girls Club of Garfield** may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$30.00 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/ debit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.